



The Village Hall, Whitchurch Canonorum,

Bridport, Dorset DT6 6RF

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Telephone 01297 480884 / 07717514053

Registered Charity Number 1029623

JOB APPLICATION FORM

Private & Confidential

Applications are invited from people from all sections of the community, irrespective of their marital status, sexuality, age, gender, disability, race, colour, nationality, ethnicity, national origins, or religion, who have the necessary attributes to carry out the job.

Post applied for:

Full name:

Address:

Postcode:

Tel number/s:

Email address:

Date of birth:

Do you have a full driving licence? Yes No

If yes, does it have any endorsements, i.e. points? Yes No

QUALIFICATIONS/ EDUCATION

Please give details of the qualifications you have achieved with details of training providers and dates:

Please give details of relevant short courses you have attended with details of training providers/ dates:

WORK HISTORY

Name & address of employer	From	To	Main Duties	Reason for leaving

SUPPORTING INFORMATION (continue on a separate sheet if necessary)

Please indicate your reasons for applying for the post. You are also invited here to give any additional information which you wish to have taken into account in support of your application, and to list hobbies, spare time activities, interests, membership of voluntary organisations etc.

REFERENCES

Please give name, address, telephone number/s and email address of two referees, one of whom must be your present/most recent employer.

References may be taken up before the interview, unless otherwise stated.

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How did you find out about the post?	
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DECLARATION

1. I acknowledge that an appointment, if offered, will be subject to satisfactory medical clearance.
2. I declare that I have not been convicted of any criminal offence spent or otherwise, and understand that the post is exempt from the Rehabilitation of Offenders Act 1974.
3. I confirm that I do not live with anyone who has been disqualified from working with children.
4. I declare that the information given on this form is correct and understand that, on appointment, any misleading statements or deliberate omissions will be regarded as grounds for disciplinary action.

Signature Date.....

FOR PERSONNEL / SHORTLISTING COMMITTEE USE ONLY

Shortlisting Date	
Shortlisted Y/N	
Panel members	
Date of interview	
Comments	