

Keyworker and Keyworker Buddy System

Every child is required to have a **Keyworker person**. This Keyworker person works hard to form a strong relationship with you and your child in order to provide them with a high standard of support in all areas of their learning and in all their personal needs.

The Keyworker will be responsible for managing your child's learning journey, and for making regular observations and assessments of your child's learning and progress at Pre-School. Other staff will also make observations of your child and pass them on to your child's keyworker.

Your child's Keyworker will aim to liaise with you regularly about your child's day to day time at Pre-School. This may be in the form of daily ad hoc conversations, termly progress reports or a scheduled progress meeting. Please feel free to approach your child's Keyworker or any member of staff at anytime regarding your child's time at Pre-School.

Your child will also be given a named **Keyworker Buddy**. The Buddy will be another member of staff who will have a good relationship with your child. The Keyworker Buddy will support your child or yourself in the absence of your child's named Keyworker. They and any other member of staff may make observations of your child to contribute to their learning journey.